


You are hereby summoned to attend a Meeting of the
PARISH COUNCIL
to be held on **Monday 3 March 2025 at 7.00pm**
in the Small Parish Hall, 11 Links Lane, Rowlands Castle PO9 6AD

Cllr F Ball, Cllr S Donald, Cllr J Edwards,
Cllr Y Haggard, Cllr V Matthews, Cllr I Moore,
Cllr C Stanley (Chairman) & Cllr W Wilson



Lisa Walker,
26 February 2025

- Please do not attend if you feel unwell;
- Members of the public are welcome to attend the Meeting and make representation(s) either during the Open Forum (see Item 5) or about a particular Agenda Item.

In accordance with best practice, copies of this Agenda have been/will be sent to:

- C Cllr Marge Harvey (Catherington Division)
- D Cllr Charlene Maines (Rowlands Castle Ward)
- EHDC's Community Officers, Local Press and East Hants Police Team

AGENDA

The Chairman's Safety Announcement

1. To Receive and Agree any Councillors' Apologies for Absence
2. To Receive any **Declarations of Interest** (*Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed.*)
3. To Receive and Confirm the Accuracy of the Draft Minutes of the Council Meeting on 3 February 2025, together with a Written Update on Progress of Resolutions from Previous Mtgs
4. Receive Reports from County and District Councillors, and other Delegates, if appropriate
5. **Open Forum** (*Limited to 15 minutes in total, and a maximum of 3 minutes for any one speaker, to allow members of the public to raise any matters for the Council's attention – see details at start of Agenda on how to do so.*)
6. **Planning & Licensing Applications:** To Consider and Agree Action on following, if appropriate:

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| 60573 For Note Only | CHANGE OF USE FROM RESIDENTIAL BACK TO COMMERCIAL, USAGE CLASS E. NO STRUCTURAL CHANGES <i>24 The Green, Rowlands Castle, PO9 6AB</i> |
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| EHDC-24- 0046-ADV For Note Only | DISPLAY OF 1 X DOUBLE-SIDED HANGING SIGN, 1 SET OF INTERNALLY ILLUMINATED 'HARVESTER LETTES & WHEATS' AND 1 X ALUMINIUM DOUBLE-SIDED SIGN TO EXISTING POSTS <i>Harvester, 1 Whichers Gate Road, Rowlands Castle, PO9 6BB</i> |
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EHDC-24-0058-
HSE NEW DETACHED GARAGE
For Note Only *77 Links Lane, Rowlands Castle, PO9 6AF*

EHDC-25-0041-
TCA Trees in a Conservation Area: WORKS TO CLEAR STREET COLUMN 1
For Note Only *Land West Of, 82 Durrants Road, Rowlands Castle, Hampshire*

TPO (EH1230)
2025 PROVISIONAL TREE PRESERVATION ORDER The effect of the Order is
For Note Only provisionally to protect the trees as set out in Schedule 1 to the Order, for a
period of 6 months.
*Woodland Area located 250m south west of junction with Pyle Lane and
B2149, within the Parish of Rowlands Castle*

7. **General Matters for Decision:** To Consider and Agree Action on the following:
- a) **Recreation Ground:**
 - Review of Sports Users Fees
 - Update on Feasibility Study by Believ re potential for EV-charging points
 - Update from RC Tennis Club including proposals for hedge and fencing
 - Renewal of Wayleave Fees for Properties with Private Access on to Ground
 - b) Response to SDNPA's Consultation on its Local Plan Review Regulation 18
 - c) Completion of Review of Council's Risk Register Documentation
 - d) Quarterly Report on Data from Speed Monitoring Devices and Update on related Signage
 - e) Review Complaint Handling Procedure and Protocol for Reporting at Meetings
 - f) Dates of Council Meetings in June and July 2025
8. **Financial Matters for Decision:** To Consider and Agree Action on the following:
- a) February 2025 Schedule of Payments, for authorisation
 - b) Report on Council's Bank Accounts as at 28 February 2025, for acceptance
 - c) Grant Application from South Central Ambulance Service Charity
9. **Matters for Discussion:** To Consider the following:
- a) Summary of Residents' Dealings with Parish Office for February 2025
 - b) Devolution Matters, incl HCC's Briefing on followed by Q & A on 14 March
 - c) Portsmouth Water's Mains Renewal Works on Whichers Gate Road from w/c 10 March
10. **Matters for Information**
- a) Schedule of EHDC's and SDNPA's Planning Decisions up to 28 February
 - b) Report from Admin Officer on HALC Introduction to Finance for Officers on 30 January
11. **To pass a Resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussions regarding employment matters where publicity might be prejudicial to the special nature of the business**
12. To Receive an Update from Working Group re Recruitment of new Clerk and Consider Arrangements before and during the new Clerk taking up the role
13. **Date of Next Meeting**

Monday 7 April 2025 in the Small Parish Hall, Rowlands Castle

Possible Forthcoming Agenda Items:

- Regular Review of Council's Policies (Each month, where agenda allows)
- Regular Review of sections of Council's Risk Assessment Documentation (monthly, as allowed)
- Presentation by Bloor Homes on Proposals for Southern Extension to LEOH Development (April)
- To Consider and Agree Action on the Appointment of a Clerk to the Parish Council (April, Conf)
- Recreation Ground: Strategy (April? See Minutes on 13 January 2025)
- Recreation Ground: Quotes for removal/installation of Access-Restricting Measures (April?)
- Report on EHDC's Briefing on Key Implications for East Hants on Govt's Planning Overhaul, 4 March
- Quarterly Report on Data from Council's Speed Monitoring Devices (next in June)
- Recreation Ground: Review of Annual RoSPA Inspection of the Play and Other Equipment (May?)
- Quote(s) for remaining works to trees, as recommended in Tree Condition Survey of Sept 2025 (TBC)
- Update on Prototype lid for bins around The Green (TBC)
- Further works to Rowlands Copse – Boardwalk and Interpretation Panel(s) (TBC)
- Update from Friends of St Hubert's for Grant Funding for Further Works (TBC)
- RCTC's request for various changes in and around tennis courts (TBC)
- Potential Logo for Rowlands Castle Parish Council (TBC)