


You are hereby summoned to attend a Meeting of the
PARISH COUNCIL
to be held on **Monday 2 December 2024 at 7.00pm**
in the Small Parish Hall, 11 Links Lane, Rowlands Castle PO9 6AD

Cllr F Ball, Cllr S Donald, Cllr J Edwards,
Cllr Y Haggard, Cllr V Matthews, Cllr I Moore,
Cllr C Stanley (Chairman) & Cllr W Wilson



Lisa Walker,
27 November 2024

- Please do not attend if you feel unwell;
- Members of the public are welcome to attend the Meeting and make representation(s) either during the Open Forum (see Item 4) or about a particular Agenda Item.

In accordance with best practice, copies of this Agenda have been/will be sent to:

- C Cllr Marge Harvey (Catherington Division)
- D Cllr Charlene Maines (Rowlands Castle Ward)
- EHDC's Community Officers, Local Press and East Hants Police Team

AGENDA

The Chairman's Safety Announcement

1. To Receive and Agree any Councillors' Apologies for Absence
2. To Receive any **Declarations of Interest** (*Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed.*)
3. To Receive and Confirm the Accuracy of the Draft Minutes of the Council Meeting on 4 November 2024, together with a Written Update on Progress of Resolutions from Previous Mtgs
4. Receive Reports from County and District Councillors, and other Delegates, if appropriate
5. **Open Forum** (*Limited to 15 minutes in total, and a maximum of 3 minutes for any one speaker, to allow members of the public to raise any matters for the Council's attention – see details at start of Agenda on how to do so.*)
6. **Planning & Licensing Applications:** To Consider and Agree Action on following, if appropriate:
 - 58865/002 DETACHED GARAGE TO FRONT
36 Bowes Hill, Rowlands Castle, PO9 6BP
(Cllr Matthews)
 - 60276/003 VARIATION OF CONDITIONS 2, 4 AND 10 OF PERMISSION 60276 - TO VARY MATERIALS, ENERGY STATEMENT AND SUBSTITUTE PLANS PREVIOUSLY APPROVED
73 Links Lane Rowlands Castle PO9 6AF
(Cllrs Ball & Matthews)
 - 39683/002 INCREASE IN ROOF HEIGHT TO PROVIDE ACCOMMODATION AT 2ND FLOOR LEVEL AND SECOND STOREY SOUTHEAST EXTENSION
For Note Only Locks Coppice Farm House, Whichers Gate Road, Rowlands Castle, PO9 5NE

49574/012 Application for Consent for Works to Trees Subject to a Tree Preservation
For Note Only Order: T1 OAK - CROWN RAISE TO 9METRE ABOVE GROUND LEVEL AND
REMOVE EPICORMICS
43 Finchdean Road, Rowlands Castle, PO9 6DA

38657/004 VARIATION OF CONDITION 10 OF 38657/004 - TO ALLOW FOR THE
For Note Only SUBSTITUTION OF PREVIOUSLY APPROVED PLANS
61 Links Lane, Rowlands Castle, PO9 6AF

7. **General Matters for Decision:** To Consider and Agree Action on the following:
- Review of Council's Domain Name and Standardised, Council-controlled Email Addresses
 - Review of Council's Strategic Objectives to inform Budget of 2025/26 and beyond
 - Update from RC Flood Action Group on Flood Alleviation Measures for Winter 2024/25
 - Renewal of Clerk's Annual Membership of Society of Local Council Clerks for 2025
 - Response to Ministry of Housing, Communities & Local Government's Remote Attendance and Proxy Voting Consultation Survey
 - The Green:** Request by Rowlands Castle Squirrel Scout Group to sing Christmas Carols around Christmas Tree on The Green, date TBC but probably 9 December
8. **Financial Matters for Decision:** To Consider and Agree Action on the following:
- November 2024 Schedule of Payments, for authorisation
 - Report on Council's Bank Accounts as at 30 November 2024, for acceptance
 - Review of Council's Reserves and Bank Accounts
9. **Matters for Discussion:** To Consider the following:
- Summary of Residents' Dealings with Parish Office for November 2024
 - Quarterly Report on Data from Council's Speed Monitoring Devices
 - Local Speedwatch Team's results from October 2024
 - Update on Youth Provision within the Parish
 - Period of Closure of the Parish Office over the Festive Season
10. **Matters for Information**
- Schedule of EHDC's and SDNPA's Planning Decisions up to 29 Novmber
 - Report on Parish Hall Boiler Incident and Progress thereon
 - Report on EHDC's Conference on the Future of Community Development on 12 November
 - Report on Havant Group's Meeting with CEOs of Portsmouth and Southern Water on 13 November
 - Report on East Hampshire Association of Parish & Town Councils Mtg on 25 November
 - Report on HALC County Forum on 28 November
11. **To pass a Resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussions regarding employment matters where publicity might be prejudicial to the special nature of the business**
12. To Receive a Report and Recommendations from the Staffing & Remuneration Committee regarding the Council's Employees and their remuneration, and Agree Action thereon
13. **Date of Next Meeting**

Monday 13th January 2025 in the Meeting Place, The Church on The Green

Possible Forthcoming Agenda Items:

- Regular Review of Council's Policies (Each month, where agenda allows)
- Regular Review of sections of Council's Risk Assessment Documentation (monthly, as allowed)
- Recreation Ground: Update on Feasibility Study by Believe re potential for EV-charging points (Jan)
- Report on Hampshire Passenger Transport Forum on 4 December (Jan)
- Proposals for Replacement of Entrance Barrier (Jan)
- Review of Quarterly Operational Inspection of Play & Other Equipment (Jan?)
- Quarterly Report on Data from Council's Speed Monitoring Devices (March)
- Update from RC History & Heritage on Parish Archiving Plans (Feb?)
- Update on Prototype lid for bins around The Green (TBC)
- Further works to Rowlands Copse – Boardwalk and Interpretation Panel(s) (TBC)
- Update from Friends of St Hubert's for Grant Funding for Further Works (TBC)
- RCTC's request for various changes in and around tennis courts (TBC)
- Potential Logo for Rowlands Castle Parish Council (TBC)
- Policy on Formal Use of The Green for Events (TBC)