Rowlands Castle Parish Council

Lisa Walker Clerk 11 The Green Rowlands Castle Hampshire PO9 6BW Phone 023 9241 3044 Email: <u>clerk@rowlandscastlepc.org.uk</u> Website: <u>www.rowlandscastlepc.org.uk</u>

You are hereby summoned to attend a Meeting of the **Council's STAFFING & REMUNERATION COMMITTEE** to be held on **Wednesday 27 November 2024** at **10.00am** in The Church on The Green, Rowlands Castle PO9 6AB

Cllr F Ball Cllr S Donald Cllr J Edwards Cllr Y Haggard

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Lisa Walker, Clerk to the Council 22 November 2024

Members of the Public are welcome to attend

AGENDA

The Safety Announcement

- 1. To Elect a Chairman of the Committee
- 2. To Receive any Apologies for Absence
- 3. To Receive any **Declarations of Interest** (*Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed.*)
- 4. To Receive and Confirm the Accuracy of the Draft Minutes of the Previous Committee Meeting held on 27 November 2023
- 5. To Agree the following Committee Appointments:
 - · Councillor to act as Clerk's prime 'Point of Contact' for matters of leave, sickness absence etc
 - Councillors to conduct Clerk's Annual Appraisal
- 6. To pass a Resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion regarding staff-related matters, where publicity might be prejudicial to the special nature of the business
- 7. To Review the recent Appraisal Reports on members of Council's staff
- 8. To Receive a Report on Staff Remuneration, and Agree Action thereon
- 9. Date of Next Meeting: To be confirmed