

You are hereby summoned to attend a Meeting of the  
**PARISH COUNCIL**  
to be held on **Monday 4 November 2024 at 7.00pm**  
in the Small Parish Hall, 11 Links Lane, Rowlands Castle PO9 6AD

Cllr F Ball, Cllr S Donald, Cllr J Edwards,  
Cllr Y Haggard, Cllr V Matthews, Cllr I Moore,  
Cllr C Stanley (Chairman) & Cllr W Wilson



Lisa Walker,  
30 October 2024

- Please do not attend if you feel unwell;
- Members of the public are welcome to attend the Meeting and make representation(s) either during the Open Forum (see Item 4) or about a particular Agenda Item.

**In accordance with best practice, copies of this Agenda have been/will be sent to:**

- C Cllr Marge Harvey (Catherington Division)
- D Cllr Charlene Maines (Rowlands Castle Ward)
- EHDC's Community Officers, Local Press and East Hants Police Team

## AGENDA

### *The Chairman's Safety Announcement*

1. To Receive and Agree any Councillors' Apologies for Absence
2. To Receive any **Declarations of Interest** (*Members/Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this Item, Members/Officers may declare an interest at any point during the meeting. If a Member/Officer has a pecuniary interest then they must leave the room whilst the item is being discussed.*)
3. To Receive and Confirm the Accuracy of the Draft Minutes of the Council Meeting on 7 October 2024, together with a Written Update on Progress of Resolutions from Previous Mtgs
4. Receive Reports from County and District Councillors, and other Delegates, if appropriate
5. **Open Forum** (*Limited to 15 minutes in total, and a maximum of 3 minutes for any one speaker, to allow members of the public to raise any matters for the Council's attention – see details at start of Agenda on how to do so.*)
6. **Planning & Licensing Applications:** To Consider and Agree Action on following, if appropriate:
  - 36273/003 Notification Of Lawful Development Certificate Proposed Application: SINGLE STOREY REAR EXTENSION.  
*22 Mallard Road, Rowlands Castle, PO9 6HN*  
(Cllr Edwards)
  - 60520 HIP TO GABLE SIDE EXTENSION WITH DORMER & 2NO. ROOF LIGHTS  
For Note Only TO REAR, PARTIAL GARAGE CONVERSION & FENESTRATION TO WEST ELEVATION  
*18 Links Lane, Rowlands Castle, PO9 6AE*

58024/001      DETACHED DWELLING, WITH DOUBLE GARAGE, ASSOCIATED  
For Note Only      LANDSCAPING AND ACCESS  
*Land West of Manor Lodge Road, Rowlands Castle*

60539              FOR INFORMATION ONLY. PRIOR NOTIFICATION FOR SINGLE STOREY  
For Note Only      DEVELOPMENT EXTENDING 6 METRES BEYOND THE REAR WALL OF  
THE ORIGINAL DWELLING, INCORPORATING AN EAVES HEIGHT OF 2.8  
METRES AND A MAXIMUM HEIGHT OF 2.9 METRES.  
*17 Castle Road, Rowlands Castle, PO9 6AP*

7. **General Matters for Decision:** To Consider and Agree Action on the following:
- a) Response to Southern Water Consultation on Water Resources Management Plan
  - b) Correspondence with Hampshire Police & Crime Commissioner, following accumulation of data from speed camera devices
  - c) Response to HCC's Consultation on East Hampshire's Revised Local Cycling & Walking Infrastructure Plan (LCWIP)
  - d) As the Sole Trustee of a CIO: Recreation Ground: Annual Report & Accounts of Recreation Ground CIO for year ended 31 March 2024
  - e) Ratification of Decision to Fly the White Ensign on Trafalgar Day, 21 October 2024
8. **Financial Matters for Decision:** To Consider and Agree Action on the following:
- a) October 2024 Schedule of Payments, for authorisation
  - b) Report on Council's Bank Accounts as at 31 October 2024, for acceptance
  - c) Quarterly Review of Budget and Actual Payments & Receipts to 30 September 2024
9. **Matters for Discussion:** To Consider the following:
- a) Summary of Residents' Dealings with Parish Office for October 2024
  - b) Attendance (and topics, where appropriate) at the following:
    - EHDC Conference on the Future of Community Development on 12 November 2024
    - South Western Railway Stakeholder Conference on 21 November 2024
    - East Hampshire Association of Parish & Town Councils Mtg on 25 November 2024
    - Hampshire Passenger Transport Forum on either 26 November or 4 December 2024
10. **Matters for Information**
- a) Schedule of EHDC's and SDNPA's Planning Decisions up to 1 November
  - b) Publication of Portsmouth Water's finalised Water Resources Management Plan (WRMP)
  - c) Report on Community First's East Hampshire Community Buildings Forum on 18 September
  - d) Report on Hampshire Football Association's Workshop for East Hampshire Parish and Town Councils on 30 September
  - e) Report on Hampshire Association of Local Councils AGM on 19 October
11. **Date of Next Meeting**

Monday 2<sup>nd</sup> December 2024 in the Small Parish Hall, Rowlands Castle

### Possible Forthcoming Agenda Items:

- FO's Paper on Replacement Entrance Barrier at Rec Ground (Dec)
- Regular Review of Council's Policies (Each month, where agenda allows)
- Regular Review of sections of Council's Risk Assessment Documentation (monthly, as allowed)

# Rowlands Castle Parish Council

Lisa Walker  
Clerk

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- Recreation Ground: Update on Feasibility Study by Believe re potential for EV-charging points (Dec)
- Review of Council's domain name and standardised, Council-controlled email addresses (Dec)
- FO's Report following EHDC Strategy Workshop on 25 June (Dec?)
- Quarterly Report on Data from Council's Speed Monitoring Devices (Dec)
- Review of Quarterly Operational Inspection of Play & Other Equipment at Rec (Dec)
- Update on Prototype lid for bins around The Green (TBC)
- Further works to Rowlands Copse – Boardwalk and Interpretation Panel(s) (TBC)
- Update from Friends of St Hubert's for Grant Funding for Further Works (TBC)
- RCTC's request for various changes in and around tennis courts (TBC)
- Potential Logo for Rowlands Castle Parish Council (TBC)
- Policy on Formal Use of The Green for Events (TBC)